

Abstract and Proceeding Guidelines

1. Abstract Guideline

- A title maximum of two rows and the first letters of the title should be capitalized. Using “Times New Roman with 16 points” for the title and “Times New Roman with 12 points” for text.
- The authors should be prioritized as the following;

Author Name 1, Institute, email address** Author Name 2, Institute Author Name 3, Institute Author Name 4, Institute
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**Corresponding author must be specified with his/her email address

- An abstract with maximum 250 words with single spacing.
- 3-5 Keywords must be clear and accurate.
- Accepted files must be in .doc or .docx
- The first author must be the speaker for the presentation.
- Each presented paper must have a separate registered author.

2. The Proceeding Guideline

- The length of the full paper must be within 6-12 pages including references.
- The full paper should include the following topics;
 - Abstract
 - Author(s) and Affiliation
 - Background/Introduction
 - Related Literature/Theories
 - Research Purposes/Research Hypothesis
 - Research Methodology
 - Results
 - Conclusions and Implications
 - Acknowledgement
 - References
- Each topic should be the bold characters with “Times New Roman 12 points” and the content should be normal “Times New Roman 12 points”

- Figures and tables must be clear and easy to view.

Example



Figure 1: The first letter of the figure's name must be capitalized

Table 1: The first letter of the table's name must be capitalized

Topic 1 (bold characters with Times New Roman 10-12 points)	Topic 2	Topic 3
Text (normal Times New Roman 10-12 points)	Data set 1	Data set 2

- Figures and tables must be placed continue from the text. Please do not submit figures or tables as a separate file.
- References must be APA style.

3. The Poster Guideline

- Submit your abstract file in .doc or .docx
- Submit your poster file in .pdf format to the conference
- Poster dimensions are 91 cm wide x 122 cm tall (Standard 36x48 inches)
- The title of your paper is outstandingly at the top of the poster to allow viewers to be able to read.
- The authors' names, e-mails, and address are placed under the title of your paper.
- The fonts, diagrams, figures, or charts must be in a size sufficient to be read and view.
- You have freedom in coloring and displaying your figures, tables, text, photographs in your poster but you are not allowed to change the heading of the poster.
- Please organize your poster clearly and orderly.